

11 July 2003

Dear Councillor

BRIDGE END GARDENS TASK GROUP

A meeting of the Bridge End Gardens Task Group will be held by the Summerhouse, Bridge End Gardens, Saffron Walden, on Monday 21 July 2003 at 4.30 pm.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 9 June 2003 (in Minute Book – Page 50).
- 3 Business arising.
- 4 Progress Report.
- 5 Current Staff Shortage - Update.
- 6 Service Team Contract.
- 7 Interpretation Board
- 8 Essex Environment Trust Award.
- 9 Feedback from Meeting with Friends.
- 10 Date of next meeting.
- 11 Any other business.

To:- Councillors R P Chambers, Mrs B M Hughes, A J Ketteridge, **D J Morson** and Mrs V Ollier.

Lead Officer: John Bosworth
Committee Officer: Mick Purkiss

NB Please note that the meeting planned for 14 July 2003 has been cancelled.